

THE ONE-PAGE GRANT PROPOSAL WORKSHEET

1	<p>IN ONE SENTENCE, summarize your project idea. What will you do? When? With whom? Where? And why? In order to what?</p>	
2	<p>Who are you as an organization, and what are you all about? (What is your mission or purpose?)</p>	
3	<p>Describe the specific need or issue in your community that this proposed project will address.</p>	
4	<p>What specific changes do you intend to achieve in your community as a direct result of your work? What will success "look like"?</p>	
5	<p>What are the major steps you will need to take to make these changes happen?</p>	
6	<p>Who else has a vested interest in working with you as partners on this problem or opportunity?</p>	
7	<p>What information, tools, data, etc. will you use to decide how well you met your success goals?</p>	
8	<p>What resources do you need to do this work? (<i>Skills, labor, equipment, training, supplies, services, etc.</i>)</p>	
9	<p>Estimated total cost (if you had to pay for every-thing). How does this break down?</p>	
10	<p>What broad categories of community needs or opportunities does your project address?</p>	

Submitted By:

Date:

THE ONE-PAGE GRANT PROPOSAL WORKSHEET

1	<p>IN ONE SENTENCE, summarize your project idea. What will you do? When? With whom? Where? And why? In order to what?</p>	<p>By March 20--, Literacy Volunteers of "Our" County (WA) will train 50 new reading tutors to serve the rural communities to the west, working with volunteers recruited from local churches, to reduce the waiting list for literacy training in this underserved area.</p>								
2	<p>Who are you as an organization, and what are you all about? (What is your mission or purpose?)</p>	<p>Literacy Volunteers of "Our County" (WA) is a 35-year-old, volunteer-based 501c3 nonprofit whose mission is to empower adults with the ability to read and write, in order to achieve their full potential as individuals, as employees, as parents, and as members of the community at large.</p>								
3	<p>Describe the specific need or issue in your community that this proposed project will address.</p>	<p>According to a 2010 survey by Literacy Volunteers of America, one out of six adults cannot read or write at the basic sixth-grade level, leaving them vulnerable to problems with parenting, employment, health, safety and self-esteem. And in the rural western half of "Our County" alone there is a waiting list of 200 adults who want to learn to read.</p>								
4	<p>What specific changes do you intend to achieve in your community as a direct result of your work? What will success "look like"?</p>	<ol style="list-style-type: none"> 1. Train and successfully match 50 new volunteers. 2. At least 75% of students will complete 6 months of tutoring. 3. Reading skills will improve an average of 2 grade levels. 4. At least 3 significant partnerships with local churches. 5. Reduce waiting list by at least 40 individuals. 								
5	<p>What are the major steps you will need to take to make these changes happen?</p>	<ol style="list-style-type: none"> 1. Contract with master trainer. 2. Training logistics: Materials, location, equipment. 3. Marketing to recruit potential volunteer tutors. 4. Conduct training. 5. Match and track tutor/learner pairs for 6 months. 6. Evaluate learner progress and program success. 								
6	<p>Who else has a vested interest in working with you as partners on this problem or opportunity?</p>	<p>Local churches Schools Libraries Service clubs--?</p>								
7	<p>What information, tools, data, etc. will you use to decide how well you met your success goals?</p>	<p>Pre- and post reading evaluations of learners Training logs of volunteer tutors</p>								
8	<p>What resources do you need to do this work? (<i>Skills, labor, equipment, training, supplies, services, etc.</i>)</p>	<p>Master trainer Training materials Audiovisual equipment Training site (+ refreshments?)</p>								
9	<p>Estimated total cost (if you had to pay for every-thing). How does this break down?</p>	<p>\$25,000 \$500 per volunteer trained, matched and tracked</p>								
10	<p>What broad categories of community needs or opportunities does your project address?</p>	<table border="0"> <tr> <td>Literacy</td> <td>Parenting skills</td> </tr> <tr> <td>Reading</td> <td>Workplace skills</td> </tr> <tr> <td>Adult education</td> <td>Minority issues</td> </tr> <tr> <td>Rural</td> <td>Church-affiliated</td> </tr> </table>	Literacy	Parenting skills	Reading	Workplace skills	Adult education	Minority issues	Rural	Church-affiliated
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