

Commodity Supplemental Food Program (CSFP)

Seeking to Solve Senior Hunger in Idaho



Overview

- Senior hunger in Idaho
- Introduction
- History
- Budget
- Availability by State
- How CSFP Operates
- Allocation of Caseload
- Qualifications
- Monthly Menus
- Civil Rights Compliance
- Application Process
- Public Assistance
- Participant and Waiting List
- Distribution Cycle
- Nutrition Education
- Participant Program Violation
- Complaint Process
- Fair Hearing
- Agency Reporting
- Safe Food Handling and Storage
- Damaged Food
- Recall Process
- IFB Reporting
- Contact Information



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5/20/2015

Together, we can solve hunger.

Senior Hunger in Idaho

- In 2012, 5.3 million Americans over the age of 60 were food insecure
 - This constitutes 9 percent of all seniors
 - Idaho's rate of food insecure seniors is 11 percent
 - The number of food insecure seniors is projected to increase by 50% when the youngest of the Baby Boom Generation reaches age 60 in 2025



Senior Hunger statistic obtained through www.feedingamerica.org



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Senior Hunger in Idaho

Seniors require greater consideration towards their health and medical needs that can become compromised when there is not enough food to eat



A study which examined the health and nutritional status of seniors found that food insecure seniors had significantly lower intakes of vital nutrients in their diets when compared to their food secure counterparts. In addition, food insecure seniors were 2.33 times more likely to report fair/poor health status and had higher nutritional risk

Senior Hunger statistic obtained through www.feedingamerica.org

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Introduction to CSFP

The Commodity Supplemental Food Program (CSFP)



- Works to improve the health of low-income seniors at least 60 years of age by supplementing their diets with nutritious USDA Foods
- provides nutritious foods to food-insecure seniors to support hunger relief and health
- Qualifying participants receive a monthly food box with a variety of healthy foods to help supplement meals



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CSFP History

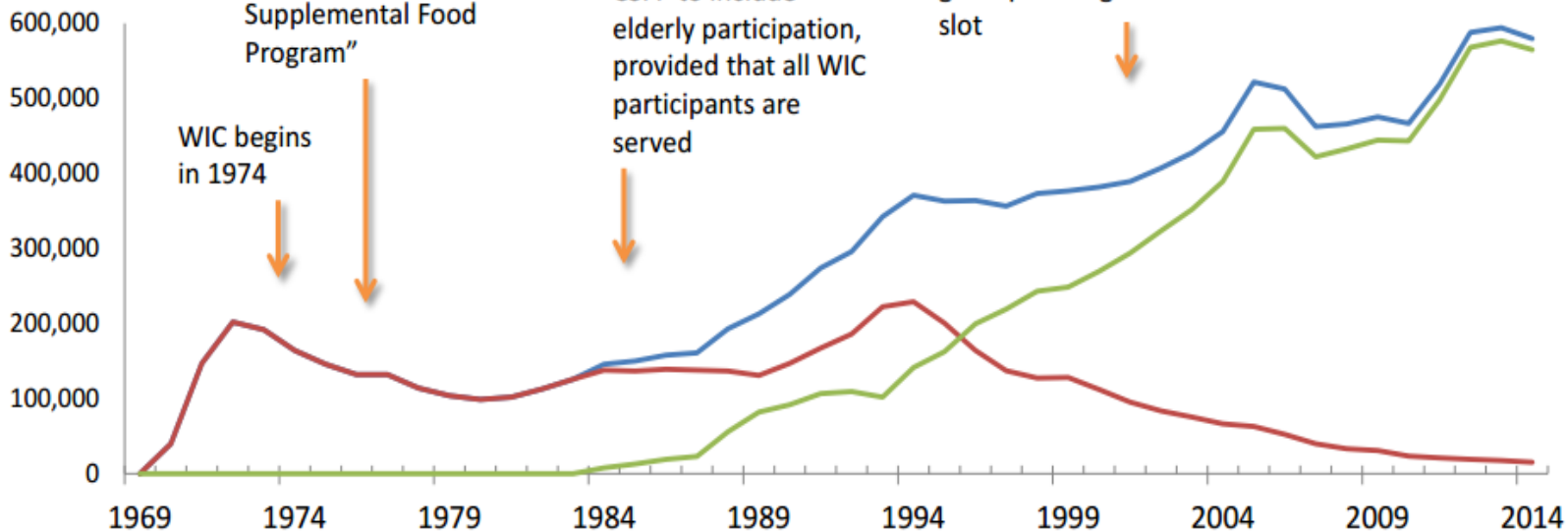
Congress creates a "supplemental food program" for infants and pregnant and breastfeeding women in 1969

The Agricultural Act of 2014 implements phase-out of women, infants, and children in CSFP

The Food and Agriculture Act of 1977 officially names the "Commodity Supplemental Food Program"

The Food Security Act of 1985 expands CSFP to include elderly participation, provided that all WIC participants are served

The Farm Security and Rural Investment Act of 2002 establishes an administrative grant per assigned caseload slot



WIC begins in 1974

The Agriculture and Consumer Protection Act of 1973 authorizes the program

First seniors are served in 1983 at pilot sites in Detroit, New Orleans, and Des Moines

The Food, Conservation, and Energy Act of 2008 removes the priority status given women, infants, and children before the elderly in program participation



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Budget for CSFP

- For FY (Fiscal Year) 2015, Congress appropriated \$211,482 million for CSFP
- Annual appropriations may be supplemented by unspent funds carried over from the previous fiscal year, if available



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Availability of CSFP by State

CSFP is available in 46 States, Two Indian tribal organizations, and the District of Columbia as of 2015

Alaska	Connecticut	Ohio	Kentucky	Michigan
Montana	New Mexico	Idaho	South Carolina	Vermont
Arizona	Delaware	Oklahoma	Louisiana	Minnesota
Nebraska	New York	Illinois	South Dakota	Washington
Arkansas	District of Columbia	Oregon	Maine	Mississippi
Nevada	North Carolina	Indiana	Tennessee	Wisconsin
California	Florida	Pennsylvania	Maryland	Missouri
New Hampshire	North Dakota	Iowa	Texas	Oglala Sioux Reservation (SD)
Colorado	Georgia	Kansas	Massachusetts	Red Lake Reservation (MN)
New Jersey	Hawaii	Rhode Island	Utah	

Not available in these four states

Wyoming	Virginia
Alabama	West Virginia



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How CSFP Operates in Idaho

- **Idaho's Commodity Supplemental Food Program** was approved in 2010 by congress, and received funding in December 2014
- **USDA** purchases food and makes it available to CSFP state agencies, along with funds for administrative costs. State agencies that administer CSFP are typically departments of health, social services, education, or agriculture. State agencies typically store the food and distribute it to public and non-profit private local agencies
- **Local agencies** receive and store CSFP product, determine the eligibility of applicants, distribute the foods, provide nutrition education, and implement the program statewide. Local agencies also provide referrals to other welfare, nutrition, and health care programs such as the Supplemental Nutrition Assistance Program (SNAP), Medicaid, and Medicare
- In Idaho, **The Idaho Commission on Aging** is the State Agency administering the program, and **The Idaho Foodbank** is the Local Agency that distributes and implements CSFP statewide through our agency network



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Allocation of Idaho's Caseload

- Idaho has been allotted a caseload of 2000 boxes for monthly distribution
- This is not nearly enough to meet the needs of Idaho seniors
- IFB will provide boxes for distribution in every region and include as many counties as possible
- CSFP boxes will be distributed to every region as equitability as possible based on population



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Qualifications for CSFP

2015 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA

► Participants must be

1. *Resident of the State of Idaho*
 2. *At or over 60 years of age*
 3. *Meet federal income guidelines for the program*
- (At or below 130 percent of the federal poverty income guidelines)

Household Size	Senior Maximum Monthly Household Income	Senior Maximum Annual Household Income
1	\$1,276	\$15,301
2	\$1,726	\$20,709
3	\$2,177	\$26,117
4	\$2,628	\$31,525
5	\$3,078	\$36,933
6	\$3,529	\$42,341
7	\$3,980	\$47,749
8	\$4,430	\$53,157
For each additional family member add:	\$ 451	\$ 5,408

Updated: March 2015



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CSFP Monthly Menus

Every month, each box will contain:

- 4 cans of vegetables
- 2 bottles of juice
- 2 cans of fruit
- 1 large can meat (beef, beef stew, chili, or chicken) or 2 small cans (tuna, salmon)
- 1 jar of peanut butter or package of dry beans
- 2 boxes of cereal
- 1-2 packages of rice or pasta
- 1 package of cheese
- 2 cartons of shelf-stable milk
- 1 package instant dry milk (every other month)



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Civil Rights Compliance

- ▶ All persons have an equal opportunity to participate in the program regardless of race, color, national origin, age, sex, or disability
- ▶ Must make reasonable accommodations to meet the needs of protected classes (race, color, national origin, age, sex, or disability)
- ▶ Local Agency (IFB) must conduct annual civil rights training for all staff and volunteers, per the requirements in FD-113 and FNS 113-1
- ▶ Must have the USDA nondiscrimination poster displayed (Version AD-475C)
- ▶ Must provide program information to applicants, participants, grassroots organizations or similar minority groups
 - ▶ Local Agencies must have a public notification system
- ▶ Must have the nondiscrimination statement included on all program materials produced for public information, public education, or public distribution
- ▶ Must follow civil rights complaint guideline procedures (FNS 113-1)



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Application Process

- To apply, participants need to fill out a CSFP application and give it to any CSFP distributing agency for approval
- The distributing agencies will then send the application to IFB for program approval
- Once the applicant is approved by both the distributing agency and IFB, the participant will receive a *Notice of Action* form that will tell them where to go and what time they can pick up their CSFP box
 - Clients must complete, submit, and finalize a CSFP application, and be approved by The Idaho Foodbank before they are eligible to receive a CSFP box
- The first time the participant receives a CSFP box, they will need to bring:
 - [a form of identification](#)
 - [Verification of age](#)
 - [Verification of address](#)



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Application Process

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The first time the participant receives a CSFP box, they will need to bring:

- 1.) a form of identification
- 2.) verification of age
- 3.) verification of address



Application Process

Recertification

- A new application for program participation must be completed every 12 months for CSFP recertification
- At 6th months of participation, distributing agencies are required to verbally confirm with participants:
 - I. Participant information has not changed
 - II. Participants still wish to participate in the Commodity Supplemental Food Program



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Participant List

- Each month the Distributing Agency will receive an updated list of approved participants from The Idaho Foodbank who are eligible to receive a CSFP box
- This list is called the Participant List
 - Any time there is a change to this list, the CSFP Coordinator needs to be notified to change the Master Participant List
 - For approved participants who would like to participate in the program but caseload does not permit, they will be placed on a waiting list until a box becomes available



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Participant List

- Each time the participant (or a proxy) picks up a box, they have to sign the Participant List verifying they have received their food box
- The Distributing Agency will then send the completed and signed participant list to IFB's CSFP Coordinator
 - I. as soon as the CSFP box distribution for the month is complete, OR
 - II. no later than the 5th of the following month



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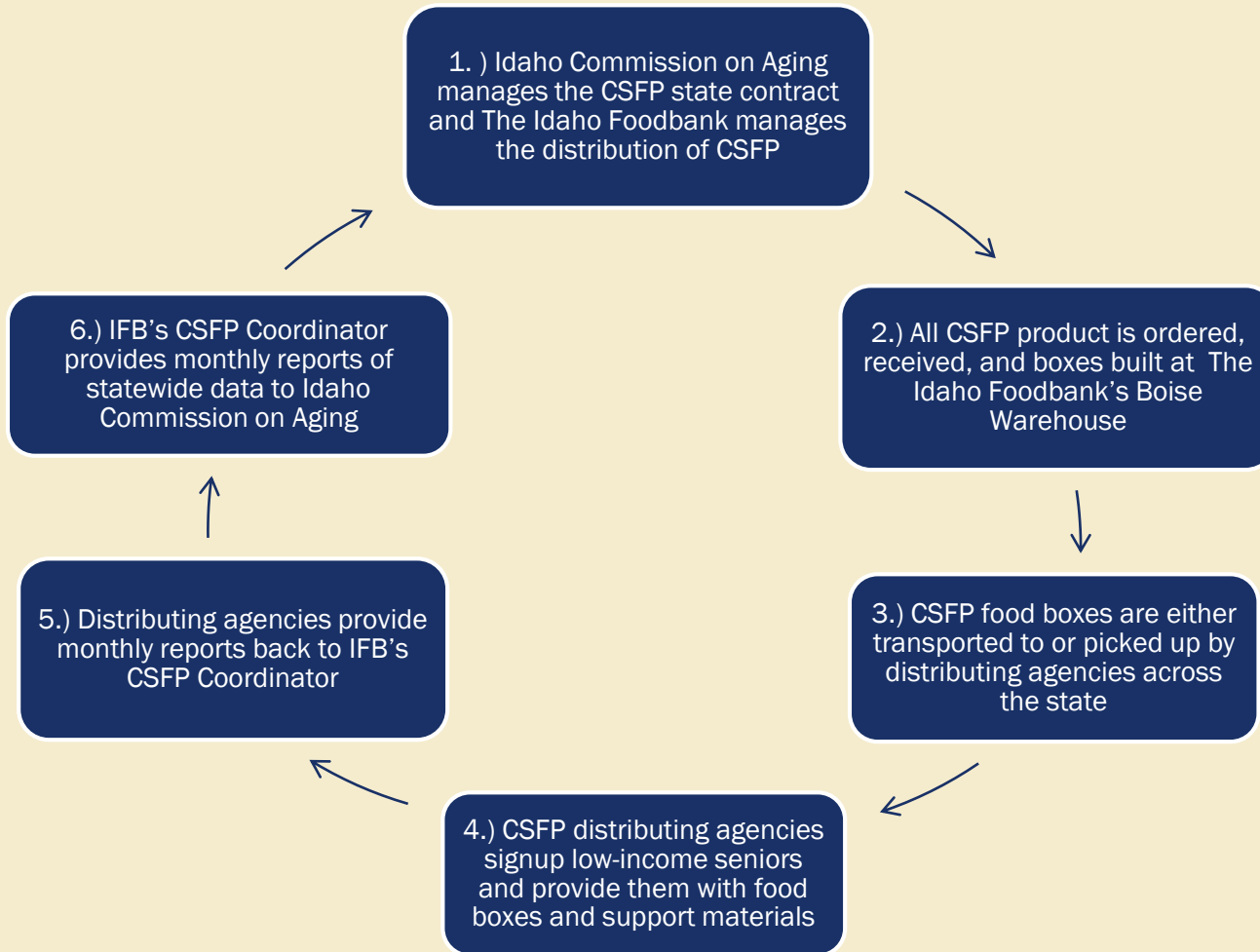
Waiting List

- For approved participants who would like to participate in the program, but caseload does not permit, they will be placed on a waiting list until a box becomes available
- If a participant/proxy is not able to pick up their box for any reason, the distributing agency will then distribute the CSFP box to a participant placed on a **waiting list** provided by The Idaho Foodbank's CSFP Coordinator
 - This is a **one time event** and does not mean the participant is to receive a CSFP box monthly
 - Participants on the waitlist receiving a one time box must complete and sign a one month certification and sign-in form



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Idaho's CSFP Distribution Cycle



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Distribution Process

1

- Each month the distributing agency will receive an updated list of approved participants from The Idaho Foodbank's CSFP Coordinator who are eligible to receive a CSFP box. This list is called the Participant List

2

- Once the participant (or proxy) picks up the box, they (or proxy) have to sign the Participant List verifying they have received their food box

3

- If a participant/proxy is not able to pick up their box for some reason, the distributing agency will then distribute the CSFP box to an **approved** participant placed on a waiting list

4

- Unused CSFP boxes at the end of the month shall remain with the distribution agency. Using the Physical Inventory Form, IFB shall reduce the number of CSFP boxes sent to the distributing agency equal to the number for boxes on hand

5

- The distributing agency will then send the completed and signed participant list to The Idaho Foodbank's CSFP Coordinator as soon as the CSFP box distribution for the month is complete, or no later than the 5th of the following month



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Public Assistance

- It is a federal requirement for all distributing agencies to provide public assistance program information to participants of the Commodity Supplemental Food Program including;
 - I. The **Medicare** Program established under Title XIX of the Social Security Act (42 U.S.C. 1396 et. Seq.)
 - II. **The Food Stamp Program** (also known as SNAP benefits) (7 U.S.C. 2011 et. seq.)
 - III. **Supplemental Security Income (SSI)** Benefits provided under Title XVI of the Social Security Act (42 U.S.C. 1381 et. seq.)
- The Idaho Foodbank will provide information about public assistance programs to distributing agencies, who will in turn distribute the materials with CSFP food boxes



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Nutrition Education

- It is a federal requirement to provide nutrition education information to participants (Title 7 CFR Part § 247.18)
 - Information will be developed and available to distributing partners through The Idaho Foodbank Agency Portal every month
 - <http://ifbagency.wpengine.com/partner-agency-login/>



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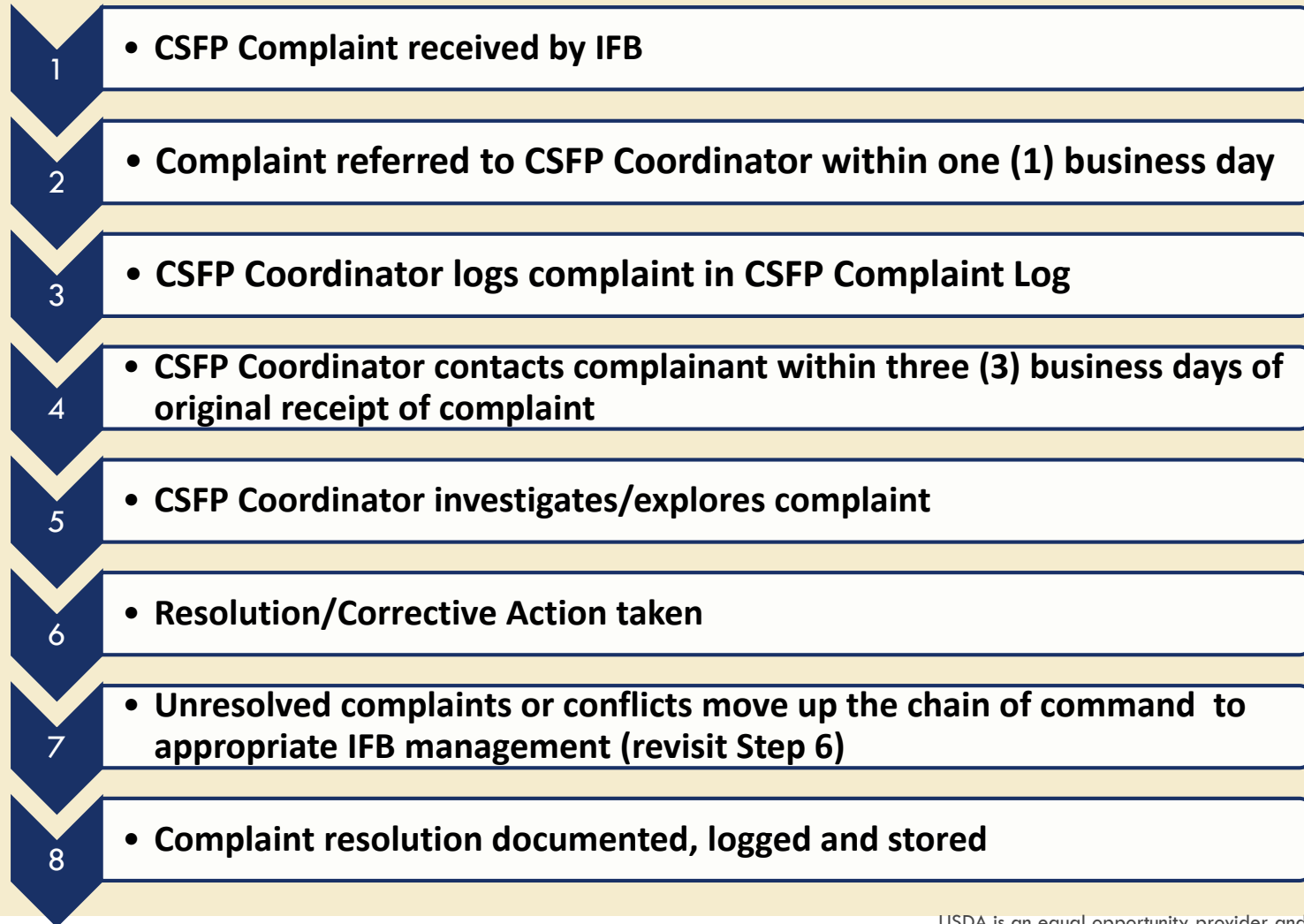
Participant Program Violation

- I. Intentionally make false or misleading statements orally or in writing
- II. Intentionally withhold information pertaining to eligibility in CSFP
- III. Under no circumstances shall CSFP commodities be sold, exchanged, or bartered
- IV. Physical abuse, or threat of physical abuse, to program staff; or
- V. Committing dual participation (Title 7 CFR Part §247.19)



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IFB Complaint Process



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Fair Hearing

- If a program participant disagrees with any of the above actions, you have the right to a fair hearing. To request a fair hearing, fill out and return the fair hearing form to The Idaho Foodbank CSFP Coordinator
- You have 60 days from the date of this notice to request a fair hearing
 - However, if your benefits are to be terminated or suspended, you may continue to receive benefits at your current rate if you appeal the decision within 15 days of receipt of the notice



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Agency Reporting

➤ Participant List

- Every month the completed Participant List needs to be returned, **with signatures from participants**, to the CSFP Coordinator no later than the 5th of the month

➤ Physical Inventory Form

- Every month all Distributing Agencies must conduct a physical inventory of all CSFP boxes and report on the *Physical Inventory Form*
- The *Physical Inventory Form* needs to be sent to the CSFP coordinator no later than the 5th of the following month

➤ Completed Applications

- Completed applications must be sent to the IFB's CSFP Coordinator by the 5th of every month



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Safe Handling and Storage

- Store CSFP boxes in a location where they will not be tampered with and/or damaged
- Cheese must be properly refrigerated at all times until distribution
- Inform IFB immediately of any shortages, loss, or damage of the CSFP product
- Keep and distribute CSFP boxes **intact and unopened**
- The Idaho Foodbank will conduct evaluations of storage sites and safe food handling procedures of distributing agencies at least once every two years



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Damaged Food

- If the distributing agency notices damaged or undistributable food, they are required to notify the CSFP Coordinator immediately
- The distributing agency is also be required to document the damaged product on the Physical Inventory Form
 - Turn in Physical Inventory Report to IFB no later then the 5th of the following month



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Food Recall Process

- Receive USDA food recall information from IFB CSFP Coordinator
 - Post
 - Purge
 - Destroy



The Idaho Foodbank Reporting

➤ FNS-153

- USDA inventory report required from The Idaho Foodbank to Idaho Commission on Aging
- Not required for distributing agencies

➤ FNS-191

- USDA racial and ethnic data report required from The Idaho Foodbank to Idaho Commission on Aging
- Not required for distributing agencies
- Information taken from CSFP participant applications
- This form is submitted every April



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Contact Information



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